Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**MULTANI MAL MODI COLLEGE**
Name of the head of the Institution	**Dr. Khushvinder Kumar**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01752214108**
Mobile no.	**9815546108**
Registered Email	**principal@modicollege.com**
Alternate Email	**registrar.modicollege@gmail.com**
Address	**Near Sunami Gate, Opposite Polo Ground**
City/Town	**Patiala**
State/UT	**Punjab**
Pincode	**147001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Baljinder Kaur**
Phone no/Alternate Phone no.	**01752214108**
Mobile no.	**9876969762**
Registered Email	**principal@modicollege.com**
Alternate Email	**registrar.modicollge@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.modicollege.com/wp-content/uploads/2018/12/AQAR2016-17.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.modicollege.com/wp-content/uploads/2019/05/Academic-Calender-2017-18.jpg

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**A**	**3.26**	**2015**	**01-May-2015**	**30-Apr-2020**

6. Date of Establishment of IQAC	**05-Oct-2011**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Faculty Development Programme	**13-Jul-2017** **3**	**125**
Faculty Development	**20-Jan-2018**	**125**

Programme	1	

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Multani Mal Modi College	CPEII	UGC	2017 5	7524000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Suggestion for the curricular and cocurricular activities for annual calendar of the college.

2. To encourage the faculty for writing research proposal, research papers and publishing them in reputed journals.

3. Organise Faculty Development Programmes (FDP)

4. Planning for departmental extension activities

5. To procure UGC grants for research labs and other equipments.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. To conduct the curricular and cocurricular activities as per annual calendar of the college.	1. Task at Sr. No. 1 have been executed as planned.
2. To increase the access of higher education to contribute to the national target of gross enrollment ratio (GER).	2. Task achieved with increase in student intake (from 4290 to 4339).
3. Networking with the institution of National importance.	3. Networking with the reputed institutions already in process viz. College already tie-up with Punjab Pollution Control Board and Brill Infosys for academic/ professional training of the students. A MoU was signed with ZED START in this session
4. To have comprehensive feedback from all stakeholders	4. Feedback mechanism is already in process. It was made more inclusive. An in-house designed student satisfaction survey was conducted in this session.
5. Defending the proposal for the next phase of CPE.	5. Already submitted proposal to UGC was defended successfully. The college have been sanctioned second phase of CPE.
6. To organize faculty wise workshops.	6. Six (06) workshops were organized by Department of FDT, Bio-Science, Computer Science, Placement Cell, English and Photography club.
7. Finishing school activity on hands-on-training for the better placement of the students	7. Finishing school activity on hands-on-training is in place for final years students
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Management	21-Dec-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	2018

Date of Submission	09-Mar-2018

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Our faculty has developed a Software UDAAN for Management Information System (MIS) to make our administrative system both accountable and efficient. It caters to the specific needs of the college. The fields covered are: • Student information: it covers student's basic profile, categories (rural/ urban, state, gender, caste, income). • Admissions cut off percentages, auto roll number allocation, • Bar coded Identity card, • University registration return, • Accounts of fees/funds/fines • University exam forms results • Auto up gradation. It is supported by mobile App on intranet. It makes the office functioning transparent, responsive and efficient

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

College has a well defined mechanism of curriculum delivery. All activities for the entire academic session are pre-planned in academic and co-academic calendar prepared by the college. This calendar is displayed in the campus, published in prospectus and uploaded on the website for the information of the students. The college organizes an orientation week for the students to acquaint them with the new environment, academic and co-academic calendar and various clubs, societies and their activities. Though curriculum is designed by affiliating university, academic council is constituted at College level for its effective implementation. Academic Council comprises of heads of various Departments, Deans, incharges and the Registrar. This body holds its meetings in the beginning of the session to formulate broad guidelines necessary for the execution of the vision as desired by the governing body of the college. Academic Council contributes in the preparation of the unit planning of the syllabus, Academic Council reviews it in the meeting and gives its final approval after elaborate discussions.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

	No Data Entered/Not Applicable !!!	

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Journalism and Mass Communication	17/07/2017	7
Diploma in Journalism and Mass Communication	17/07/2017	9
Advanced Diploma in Journalism and Mass Communication	17/07/2017	4
Certificate Course in Computerized Accounting	17/07/2017	5
Diploma in Computerized Accounting	17/07/2017	9
Certificate Course in Spoken English for Communication Skills	17/07/2017	9
Diploma in Spoken English for Communication Skills	17/07/2017	1
Advanced Diploma in Spoken English for Communication Skills	17/07/2017	1

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA		28
MSc	Chemistry & Pharmaceutical Chemistry	30
MCom		41
MA	Punjabi	20
BSc	Medical	45
BSc	Fashion Design and Technology	47
BSc	Medical, Non-Medical, Bio-Technology, CSM)	89

1.4 – Feedback System	

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Fourteen (14) faculty members represent the college on 17 Boards of Studies of Punjabi University, Patiala for designing curriculum. To enable them to enrich University Board meetings, college has developed a participative approach. Departmental meetings are organized where the opinion of faculty members in connection with syllabus is gathered and then put forward in affiliating University Board meetings. Student feedback is taken at the end of each session on prescribed proforma. Feedback from parents is obtained at various times of campus visit of parents like annual function etc. Feedback from alumni is obtained at the time of convocation/ alumni meet. The feedback data obtained is analysed and send to the academic council and IQAC for action.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA		680	879	649
BCom		276	847	269
BCom	Honours	138	389	126
BBA		68	136	63
BCA		105	153	84
BSc	Honours School in Mathematics	55	62	27
BSc	Computer Statistics Mathematics	55	35	31
BSc	Non Medical/Medical/Computer Science	291	608	174
BSc	Fashion Technology	55	27	26
BSc	Bio Technology	55	65	20
MCom		39	107	39
MSc	Chemistry	39	83	39
MSc	Pharamaceutical Chemistry	38	30	5

MSc	Mathematics	38	80	35
MSc	Bio Technology	38	20	20
MSc	Food and Nutrition	38	21	21
MA	Punjabi	38	40	16
MSc	Fashion Design and Technology	38	29	13
MSc	Information Technology	38	30	29
MSc	Information Technology Lateral Entry	38	14	9
PGDCA		155	75	54
PG Diploma	Dress Design and Tailoring	55	8	7
BVoc	Industrial waste treatment technology	50	15	9
BVoc	Software development	50	30	29

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	3867	510	77	9	45

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Toolsand resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
131	103	257	12	12	6

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College has student mentoring system under which each class has a mentor teacher to facilitate the students for their day to day functioning and issues. Apart from it placement cell of the college plays an important role in making the students employable. Finishing School Programme is another step in this direction. Teachers at their personal level provide both academic and psychosocial help to the needy students. Department of Psychology arranges individual sessions for diagnostic and remedial counseling. Since these are very sensitive issues, teachers keep such information confidential. General Study Circle This platform provides an opportunity to our young inquisitive minds to explore various genres of literature to get acquainted with the latest knowledge of wide variety of subjects. This enables them to sharpen their skills for performing better in their competitive exams as well as in their regular studies. The objective of this Circle is to let the students understand that gaining of knowledge and wisdom is an unending lifelong process. These efforts, we hope, will promote reading habits among the students which in the present age of information and technology is vanishing at an alarming speed.

HERITAGE Society Patiala is a royal city and is popularly known as the cultural capital of Punjab. This city can boast of its beautiful Mughal and Rajasthani architecture, world renowned Patiala Gharana and Medal Gallery in Sheesh Mahal, its 18th century fort Quila Mubarak palaces and gardens. This city is also famous for Patiala Shahi Pagri, Patiala Salwar, Prandas, Nallas, Phulkari Patiala Jutti. Through this Society our endeavour is to make the young students aware of their rich heritage and draw inspiration to strive to reach those levels of perfection of their elders which made this city world famous. We want that our students should be proud of being Patialvies. PHOTOGRAPHY Club We, human beings, are always interested in recalling our happy moments. In fact, we always want to relive those beautiful moments. Photography is a medium to capture our present with the intention to make it a part of our permanent memory. Our Photography Club provides a platform where our budding artists are trained to capture unforgettable moments in an artistic manner. ECO Club Though, Patiala is one of the best liveable cities with the lowest level of pollution, still we Patialvies are deeply concerned with the adverse effects of environmental changes. Deforestation is turning our beautiful forests into nude and ugly landmass. Intolerable level of emission of CO_2 by the industry, progressively increasing rate of growth of population and its immense burden on natural resources have led to global warming. As a consequence of this, our glaciers are melting and the sea level is rising, islands are submerging and increasing the pressure of population on coastal areas. Eco Club of our college keeps our students fully informed about these environmental changes and encourages them to act as eco ambassadors.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4377	131	1:33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
156	131	25	91	39

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In the recent past, the affiliating Punjabi University, Patiala has taken three initiatives with the purpose of making the evaluation more exacting and objective. a) The University has replaced annual system of examination by semester system of examination. b) It has also introduced the concept of internal assessment. c) The university is in the process of online submission of exam forms, internal assessment, practical awards and theory paper award lists. These changes are adopted by the college as such even for house exams. Our college conducts two House Examinations in every semester. This means four

house exams are conducted in each session. When evaluated answer books are distributed to the students in the class, they are encouraged to share their doubts with the teacher. Retests are also conducted for those students who are unable to fulfill the conditions of minimum marks in the house exam laid down by the University. The students who miss their chance to appear in MSTs due to their participation in Sports, Cultural, NCC, NSS activities have been allowed to appear in special house exams. The Registrar's Office is responsible for conducting the House examination and complete record is maintained by this Office. The overall performance of the students is discussed by the Registrar with the Principal and Deans of all faculties. The MSTs are usually treated as formative assessment. The individual feedback is given at the time of distributing evaluated answer books as mentioned previously. The university semester examination is the summative assessment. The results of the summative assessment are analysed class wise and compared with the university results as well as the previous year results. As a result of this policy the college is showing close to 100 pass percentage in most of the courses. Large number of our students is placed in university merit list in different courses.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

All activities for the entire academic session are preplanned in academic and coacademic calendar prepared by the college. This calendar is displayed in the campus, published in prospectus and uploaded on the website for the information of the students. The Punjabi University website is linked with college website so that the students as well as teachers may get direct information of changes in the curriculum as well as evaluation schedule. Apart from it, the teachers are made aware to such changes through the meetings of Academic Council. All the cocurricular activities planned in academic calendar and notified in the prospectus are executed by forming respective committees. The departments also plan their own calendar of curricular activities in the beginning of each semester. Head of department of the respective departments take care of execution of these activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://pupdepartments.ac.in/syllabi/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BA		411	214	52.1
	BCom		196	193	98.5
	BCom	PROFESSIONAL	66	65	98.5
	BBA		53	51	96.2
	BCA		70	61	87.1
	BSc	Mathematics computer Management	35	32	91.4
	BSc	Non Medical	130	128	98.5

	BSc	Medical	57	54	94.7
	BSc	Computer Science	64	63	98.4
	BSc	Fashion Technology	30	17	56.7
	BSc	Bio Technology	30	29	96.7
	MCom		34	34	100
	BSc	Bioinformatics	6	5	83.3
	MSc	Chemistry	36	36	100
	MSc	Pharmaceutical Chemistry	23	23	100
	MSc	Mathematics	38	38	100
	MSc	Bio Technology	15	13	86.7
	MSc	Food and Nutrition	11	10	90.9
	MA	Punjabi	25	24	96.0
	MSc	Fashion Design and Technology	21	19	90.5
	MSc	Information Technology	30	28	93.3
	PGDCA		27	8	29.6
	PG Diploma	Dress Designing and tailoring	11	6	54.5

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.modicollege.com/wp-content/uploads/2019/09/Student-Satisfaction-Survey-2017-18a.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	18	UGC	150000	140000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date

Workshop on "Modern Techniques on Sciences"	Department of Bio Sciences	21/07/2017
Workshop on "PHP Java"	Department of Computer Science	11/11/2017
Workshop on "Digital Payments"	Department of Commerce Department of Management	24/11/2017
Workshop on "Lippan Kaam of Gujarat"	Department of Fashion Design Technology	13/06/2017
Workshop on "English Pronunciation and Phonetics"	Department of English	13/02/2018
Workshop on "Photo Essays and Story Telling"	Department of Fashion Design Technology Photography Club	27/02/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Department of Biotechnology	1
Department of Commerce	5
Department of Chemistry	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Humanity	6	1
National	Commerce	3	0
National	Science	1	0
International	Humanity	4	0
International	Commerce	9	3
International	Computer and Management	5	0
International	Science	14	3

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference

Proceedings per Teacher during the year

Department	Number of Publication
Humanity	5
Commerce	8
Computer and Management	18
Science	6
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	7	0	4
Presented papers	4	16	2	0
Resource persons	1	11	1	2

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
AntiBegging	NCC/NSS/Har Hath Kalam	5	300
Cleanliness Drive	NSS/Kheri Gujran Village	3	60
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited

RedCross	Best Fund Raising College	Punjab State RedCross	0

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Blood Donation	Red Ribbon Club and Active Citizens	Blood Donation Camp	3	50
Active Citizens for Social Active Projects	NSS	Girls Health and Hygiene Beautification of thalasemia ward of Govt. Rajindra Hospital Cleanliness of Kheri Gujran Village Beautification of College Campus	3	60
Swachh Bharat	NCC/NSS Units	Swachh Bharat Abhiyan	5	200
Swachh Bharat	NCC/NSS Units	Swachhta Abhiyan	5	50
Swachh Bharat	NCC/NSS Units	Swachhta Sarvekshan Abhiyan	69	500
Voter Awareness	NCC/NSS/Youth Services Club	Voter Awareness Day	5	500
Voter Awareness	NCC/NSS/Youth Services Club	Voter Registration Campaign	5	50
Drug Abuse: Prevention Management	Secretary Education/ District Administration	District Nodal Officer: Buddy Program	69	3660
AntiBagging	NCC/NSS/Har Hath Kalam	AniBagging Campaign: SHOR AWAAZ 200Km Walk	5	300
AntiBagging	NCC/NSS/Har Hath Kalam	Teaching of Slum Area out of school Children	1	5
AIDS Awareness	Youth Services	Aids Awareness Day	1	70
AIDS Awareness	Youth Services	Awareness Competition	1	5

National Unity Day	NSS/Youth Services, Patiala	Unity Oath and Run for Unity	3	12
National Youth Leadership Training Camp	Youth Services, State Government	National Youth Leadership Training Camp	1	21
Blood Donation	Blood Bank, Govt. Medical College, Patiala	2 Blood Donation Camps	3	82

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20	20.39

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing

Seminar halls with ICT facilities	**Existing**
Classrooms with Wi-Fi OR LAN	**Existing**
Class rooms	**Newly Added**
Classrooms with LCD facilities	**Newly Added**

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Libsys	**Fully**	**LSEav 6.0**	**2010**

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platformon which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	**190**	**7**	**6**	**11**	**1**	**11**	**26**	**5**	**3**
Added	**30**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total	**220**	**7**	**6**	**11**	**1**	**11**	**26**	**5**	**3**

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

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5 MBPS/ GBPS

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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Video recording studio	**https://www.youtube.com/channel/UChtN4GS_QaONiYk9_lviohA**

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites

13.8	17.06	5.23	4.51

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

College is five decade old and still growing with infrastructure, therefore we need considerable amount of resources for both upkeep of the existing facilities and adding new one. Following are the mechanisms for maintenance and upkeep of physical facilities: • For campus beautification and maintenance of the college, Assets Supervisor is appointed. • The college has appointed Security Guards to keep a constant vigil and ensure perfect discipline in the campus. • An electrician has been appointed for the maintenance and upkeep of electric fitting and appliances. • Various committees have been constituted for the maintenance upkeep of college infrastructure. These committees recommend measures to be taken for the required maintenance on regular basis. • Residential Facility is also made available to the Watch and Ward staff. 5 Staff quarters are provided to their families to ensure safety, security and cleanliness of the campus at all hours. We have well qualified technical staff to take care of the equipment and instruments. They are continuously engaged in the upkeep and maintenance of the equipment. The college has an arrangement with service providers who make periodic visit for keeping the equipment always ready to use. The institute also ensures the hassle free functioning of the equipments for this purpose: • A soundless ecofriendly Gen Sets are installed in the campus to provide uninterrupted power supply to the entire college. AMC for the generator sets is inplace. • Stabilizers are also provided wherever necessary to check voltage fluctuations. • For the upkeep and maintenance of sophisticated instruments (HPLC, GC, IR, Fluorescence and Atomic absorption spectrophotometer) in central Instrumentation lab, we have online U.P.S. of APC Company installed for uninterrupted electricity supply. • To ensure effective utilization and proper maintenance of computer labs, teacher incharge for each lab is appointed. For his assistance SLAs, JLAs and the Lab Assistants are also appointed. They all work together to ensure that all students? requirements are met satisfactorily. • Fire Extinguishers, Water Coolers and Filters, Computers, Cash Counting Machine, Photocopier, Generator Sets, Stabilizers, EPBX (Intercom), Air Conditioners etc. are also available in the campus. • The College has Air Conditioned Computer Labs. Library is fully computerized having LIBSYS software supporting bar coding, OPAC, issue return and NLIST of INFLIBNET. All the rules regarding issue and return of books along with fine are displayed in the library and uploaded on website. The college has 220 Computers with wifi and intranet facility in six labs. Students use them for practical work, report writing, presentations and assignments. Apart from time table allocations students are allowed to use computers for such work whenever the labs are free. Two sports grounds i.e. lawn tennis and cricket are used by our students and outsiders as well. For optimal use and upkeep of both the grounds an MOU is signed with the sports academies.

https://www.modicollege.com/usage-of-facilities/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	Counselling Cell	98	658	37	113
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	415	BA/B.Com./B. Sc./ BBA/BCA	multiple departments	Data not maintained	Data not maintained
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	17
SET	1
GATE	4
Civil Services	1
Any Other	14

GRE	1
TOFEL	1

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Gold Medal	National	1	0	6964	Sanjeet Kumar
2018	Silver Medals	National	4	0	1777	Jasmeet Kaur
2018	Bronze Medals	National	2	0	1777	Jasmeet Kaur
2018	Silver Medals	National	3	0	1371	Manisha
2018	Bronze Medal	National	1	0	1371	Manisha
2018	Silver Medal	National	1	0	2760	Ravita
2018	Bronze Medal (Team)	National	2	0	2760	Ravita
2017	Silver Medal (Team)	National	1	0	7061	Navjeet Kaur
2018	Silver Medals (Team)	National	2	0	1457	Arshdeep Banga
2017	Silver Medal (Team)	National	1	0	1457	Arshdeep Banga
2018	Silver Medal	National	1	0	2159	Naveen Saklani
2018	Silver Medal (Team)	National	1	0	7314	Sukhvir Singh
2018	Bronze Medal (Team)	National	1	0	7314	Sukhvir Singh
2018	Silver Medal	National	1	0	5276	Amit Sharma

Year						
	(Team)					
2018	Silver Medal (Team)	National	1	0	1377	Abhishek Poswal
2018	Bronze Medal	National	1	0	1377	Abhishek Poswal
2018	Silver Medal (Team)	National	1	0	1577	Reshu Sahu
2017	Silver Medal	National	1	0	1585	Heera Lal
2018	Bronze Medal	National	1	0	1585	Heera Lal
2018	Silver Medal	National	1	0	2258	Bhola Singh
2017	Silver Medal	National	1	0	2261	Ramandeep Singh
2018	Silver Medal (Individual and Team)	National	2	0	368	Anjali Thapa
2018	Silver Medal	National	1	0	1390	Jasmeet Kaur
2018	Silver Medal	National	1	0	1690	Ajay
2017	Bronze Medals (Individual and Team)	National	2	0	2863	Pankaj Lohan
2017	Bronze Medal (Team)	National	1	0	1555	Ravi
2017	Bronze Medal (Team)	National	1	0	1253	Yogesh Singh
2017	Bronze Medal	National	1	0	1980	Varinder Singh
2018	Bronze Medal (Team)	National	1	0	1590	Amanpreet Singh
2017	Bronze Medal	National	1	0	3845	Beant Kaur
2017	Bronze Medal	National	1	0	2783	Pramila Bhumij
2018	Bronze Medal	National	1	0	1250	Sanjay Saggu
2017	Bronze Medal	National	1	0	1391	Gurmeet Singh
2017	Bronze	National	1	0	1809	Harpreet

	Medal					Singh
2017	Bronze Medal	National	1	0	7845	Gurpreet Singh
2018	Bronze Medal	National	1	0	1655	Jagsher Singh
2017	Bronze Medal (Team)	National	1	0	2286	Ajay Kumar
2018	Bronze Medal (Team)	National	1	0	1452	Simranjot Singh
2018	Bronze Medal (Team)	National	1	0	1748	Warishdeep Singh
2018	Bronze Medal (Team)	National	1	0	1549	Lakhwinder Singh
2018	Bronze Medal	National	1	0	5109	Daler Singh
2018	Bronze Medal	National	1	0	1670	Nirmal Singh
2017	Silver Medal	International	2	0	1451	Naman Kapil
2018	Bronze Medal	National	3	0	1451	Naman Kapil
2018	Gold Medal	National	2	0	1451	Naman Kapil
2018	Silver Medal	National	2	0	1451	Naman Kapil
2017	Silver Medal	International	1	0	1839	Sonali Chanu
2017	Gold Medal	National	2	0	1839	Sonali Chanu
2017	Silver Medal	National	1	0	1839	Sonali Chanu
2018	Silver Medal	International	1	0	2280	Ajay Kumar
2017	Gold Medal	National	2	0	2280	Ajay Kumar
2017	Bronze Medal	National	1	0	2280	Ajay Kumar
2017	Gold Medal	National	3	0	2784	Rajbeer Singh
2017	Silver Medal	National	1	0	2784	Rajbeer Singh
2017	Bronze Medal	National	1	0	2784	Rajbeer Singh
2018	Silver Medal	National	3	0	2784	Rajbeer Singh

2018	Bronze Medal	National	1	0	2784	Rajbeer Singh
2017	Bronze Medal	International	1	0	2277	Mandeep Kaur
2017	Bronze Medal	National	1	0	2690	Inderjeet Verma
2017	Gold Medal	National	1	0	5107	Jyotika Dutta
2018	Silver Medal	National	1	0	5107	Jyotika Dutta
2017	Bronze Medal	National	1	0	1477	Manpreet Singh
2018	Bronze Medal	National	1	0	1477	Manpreet Singh
2018	Gold Medal	National	2	0	7406	Sonia Rana
2018	Bronze Medal	National	1	0	7406	Sonia Rana
2018	Gold Medal	National	2	0	5108	Kirandeep Kaur
2018	Gold Medal	National	4	0	1654	Sumanpreet Kaur
2018	Bronze Medal	National	1	0	1654	Sumanpreet Kaur
2018	Gold Medal	National	3	0	1751	Harmanpreet Kaur
2018	Silver Medal	National	1	0	1751	Harmanpreet Kaur
2018	Gold Medal	National	2	0	2384	Randhir Singh Gill
2018	Silver Medal	National	1	0	2384	Randhir Singh Gill
2018	Gold Medal	National	3	0	1985	Gurlal Singh
2018	Gold Medal (Team)	National	1	0	2377	Pankaj Garg
2017	Gold Medal (Team)	National	1	0	2278	Ankush Mishra
2017	Bronze Medal (Team)	National	1	0	2278	Ankush Mishra
2018	Gold Medal (Team)	National	1	0	2279	Harpinder Kaur
2018	Gold Medal	National	1	0	2279	Harpinder Kaur
2018	Gold Medal (Team)	National	1	0	2682	Gurpreet Singh
2018	Gold Medal (Team)	National	1	0	2860	Amarjeet Kaur

2018	Gold Medal (Team)	National	1	0	1961	Karandeep Kaur
2018	Gold Medal (Team)	National	1	0	1252	Vikramjeet Singh
2018	Gold Medal (Team)	National	1	0	1354	Ishwar Singh
2018	Gold Medal (Team)	National	1	0	1356	Ranjeet Singh
2018	Gold Medal (Team)	National	1	0	1552	Parwinder Singh
2018	Gold Medal	National	1	0	1571	Harmanpreet Singh
2018	Gold Medal (Team)	National	1	0	2361	Harinder Singh
2018	Gold Medal (Team)	National	1	0	1857	Asees Chhina
2018	Gold Medal (Team)	National	1	0	2943	Gurpreet Singh
2017	Gold Medal	National	1	0	5264	Reema Kumari
2017	Bronze Medal	National	1	0	5264	Reema Kumari
2018	Gold Medal	National	1	0	5268	Yugesh Kumar
2018	Gold Medal & Bronze Medal	National	2	0	6249	Gurinder Singh
2018	Bronze Medal (Team)	National	1	0	6249	Gurinder Singh
2018	Gold Medal	National	1	0	7839	Neetu Tokas
2018	Gold Medal	National	1	0	2284	Kushal Kumar
2018	Gold Medal (Team)	National	2	0	5101	Daljeet Singh
2018	Silver Medal (Team)	National	2	0	5101	Daljeet Singh
2018	Gold Medal (Team)	National	2	0	5258	Navdeep Sharma
2018	Silver Medal (Team)	National	1	0	5258	Navdeep Sharma
2018	Bronze Medal (Team)	National	1	0	5258	Navdeep Sharma
2018	Gold Medal	National	3	0	5266	Amandeep

	(Team)					Kaur
2018	Bronze Medal (Team)	National	1	0	5266	Amandeep Kaur
2017	Gold Medal (Team)	National	1	0	5257	Harjinder Kaur
2017	Gold Medal (Team)	National	1	0	6442	Sarita
2018	Silver Medal (Team)	National	1	0	6442	Sarita
2017	Gold Medal (Team)	National	1	0	7315	Parminder Kaur
2018	Gold Medal (Team)	National	1	0	2160	Preeti
2018	Bronze Medal (Team)	National	1	0	2160	Preeti
2017	Gold Medal (Team)	National	1	0	2160	Preeti
2017	Gold Medal (Team)	National	1	0	5739	Nancy Bawa
2017	Gold Medal (Team)	National	1	0	5740	Dupinder Kaur
2017	Gold Medal (Team)	National	1	0	5944	Amanpreet Kaur
2017	Gold Medal (Team)	National	1	0	6359	Harshpreet Kaur
2017	Gold Medal (Team)	National	1	0	6924	Palak Sharma
2018	Gold Medal	National	1	0	2257	Madhu
2018	Silver Medal	National	1	0	2257	Madhu
2018	Gold Medal	National	1	0	2883	Samandeep Kaur
2018	Gold Medal	National	1	0	1677	Akwinder Kaur
2018	Gold Medal	National	1	0	2178	Kajal
2018	Gold Medal	National	1	0	1290	Gazala Khan
2018	Gold Medal	National	1	0	2880	Paramjeet
2018	Gold Medal	National	1	0	1812	Monika
2018	Gold Medal	National	1	0	2158	Gurpal SIngh
2018	Gold Medal	National	1	0	2176	Sourav
2018	Gold Medal	National	1	0	1550	Jatin Balu
2018	Gold Medal	National	1	0	1785	Surender

| 2018 | Gold Medal (Team) | National | 1 | 0 | 5267 | Husan Kumar |
| 2018 | Gold Medal (Team) | National | 1 | 0 | 2594 | Simranjeet Singh |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The state government since the days of terrorism discontinued the election to student council as a measure of law and order. However the college has designed its own mechanism of having a student council nominated by the class mentors. The student council help in planning and executing the student functions like talent hunt, social awareness / impact programmes as and when directed by the state and union government. Students also represent in IQAC of the college. They actively participate in the IQAC planning and executing the planned programmes for enhancement of quality. Nominated students also head various departmental societies and clubs of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

392

5.4.3 – Alumni contribution during the year (in Rupees) :

136900

5.4.4 – Meetings/activities organized by Alumni Association :

The institute has Alumni Association, which contributes to the welfare of the college. Annual meetings of the Alumni Association are held on regular basis. Members of the Association take keen interest in the welfare programme for the students initiated by the college. Many members of the Association are involved for extension services organized by the college and contribute to great extent in this initiative. The Association in the year 2010-11 contributed in relaying of carpeted road within the college campus at a cost of approximately Rs. 2 Lacs.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Modi Education Society has created most of the infrastructure of the college from its own resources and still continues to contribute funds to ward off any financial difficulty. Broad guidelines as laid down by the Society are implemented under the able guidance of the Principal. He is assisted by the Academic Council, Registrar and Bursar of the College. Our college has divided all the important activities/functions into various groups which are allocated to the committees constituted for the specific purpose. Principal of the college has a dual role in our organisational structure. He is an ExOfficio member of the Modi Education Society hence, he plays an important role while framing policies, strategies and plans. When it comes to the execution of the policies he heads all the committees and provides required inputs to keep the

committees focused on the vision of the governing body. Two important offices of the college i.e. Registrars Office and Bursars office are assisting the Principal continuously throughout the session. Bursar of the college assists the Principal in the management of the financial resources of the college. Registrar of the College plays pivotal role in the creation and maintenance of academic environment in the college. Evaluation of teaching and learning is broadly done on the basis of performance in the exams and the entire exercise of conducting House Exams/MSTs, Special Tests is managed by the Registrars Office. This office, apart from conducting exams is also responsible for organising Annual Prize Distribution Function/Convocation. Registrar of the College provides necessary inputs in the academic council meetings where all the important decisions regarding the academic and cocurricular activities are taken. During the session, meetings of the Academic Council discuss the performance of the students as provided by the Registrar Office. Even the planning of Annual Prize Distribution Function/Convocation is done by the Academic Council. Whenever investment decisions such as construction of new building / renovations or purchase of furniture and equipment are taken, Academic Council plays an advisory role in taking correct and timely decisions. At the end of the session this council reviews the performance, find out the deficiencies and suggests the corrective measures which are duly taken care of while planning for the next session. Internal Quality Assurance Cell (IQAC) is an important organ of the planning and execution structure. This Cell formulates policies and plans for both academic and infrastructural development decisions. Issues related to new courses to be introduced, augmentation of infrastructure or construction / renovation of building are discussed by the members of this cell before the submission of their recommendations to the Academic Council. The college has a well defined system of accounts. All types of payments are first of all sanctioned by the Bursar and the Principal. Once the expenditure is incurred, Accounts office verifies all the documents and is again checked by the Bursar and final payment is authorized by the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum is designed by affiliating university but 14 Faculty members represent the college on 17 Boards of Studies of Punjabi University, Patiala for designing curriculum. To enable them to enrich University Board meetings, college has developed a participative approach. Departmental meetings are organized where the opinion of faculty members in connection with syllabus is gathered and then put forward in University Board meetings. Academic council is constituted at College level for effective implementation of the curriculum. Academic council plans the transaction of prescribed curriculum to be covered in each term.
Teaching and Learning	The entire edifice of higher education

	structure aims at improving the quality of both teacher and taught. Faculty Development Programmes are organised by the college. To improve the quality of learning, students are encouraged to participate in the activities organised by various departmental societies and clubs. Remedial classes for underperformers and enrichment/ booster classes for meritorious students are also organised by the college. Our college not only updates the existing infrastructure, it always augments the facilities for the improvement of classroom transaction practices. One computer lab was up graded and some classrooms were upgraded to smart technology.
Examination and Evaluation	The scheme and schedule of examination is published in the form of annual academic calendar in the prospectus and uploaded on the website for students and teachers. The affiliating Punjabi University website is linked with college website so that the students as well as teachers may get direct information of any changes in the curriculum as well as evaluation schedule. The University has introduced: a) Semester system of examination instead of annual system of examination. b) It has also introduced the concept of internal assessment. These two changes are adopted by the college as such even for house exams. Our college conducts two House Examinations in every semester.
Research and Development	Some of our faculty members are pursuing their research work leading to the degree of Ph.D. They are allowed to attend their course work classes, and the college timetable is prepared to adjust their classes. Our college has a Central Instrumentation Laboratory equipped with very costly and advanced research instruments like HPLC, GC, IR, Fluorescence and Atomic absorption spectrophotometer etc. This laboratory is open to the students pursuing Ph.D. under the guidance of our own college teachers. Ten teachers of our college are also working as research supervisors and this experience enriches their understanding of the subjects and benefits our students. Faulty has some minor research projects of UGC.

Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT and Physical infrastructure: The requirements of books, ICT equipments, and apparatus in various laboratories are submitted by faculty to the head of Departments. The requirements are discussed in IQAC and Academic council and put forward for approval of the principal. The principal approves routine requirements for purchase and get sanction for any major capital requirement from the management. Purchase/ execution committees are constituted by principal for all the approved equipment and tasks.
Human Resource Management	The college provides both financial and nonfinancial incentives to its employees. The benefits under Career Advancement Scheme (CAS) are extended to the staff members on the basis of API score without much delay. Establishment Branch of the College maintains ACRs of the entire staff without any delay and this plays an important role at the time of extending the benefit under CAS. The cheque for superannuation benefits (gratuity leave encashment) is handed at the farewell. Winter and summer uniforms are provided to all the class IV employees and free accommodation to some of them.
Industry Interaction / Collaboration	The Placement Cell of the college has close ties with different companies and their representatives visit the campus for the recruitment purpose. Our college students frequently visit Industrial units. Industrialists or persons working in the industry are invited to address our students and they share their experiences with them. In the last year our students were picked at campus placement by ICICI Prudential, AMCAT, Aspiring Minds etc. The college has signed a MOU with Solitaire Infosys Pvt. Ltd., Zedstart Solutions, Brill Infosystems Pvt. Ltd. Punjab Pollution Control Board for the practical and skill component of vocational courses.
Admission of Students	The admission process is divided into two parts: Part 1) Admission for Entry Level classes is strictly according to the rules of Punjabi University Patiala and Punjab State Government rules. Part 2) Admission for other classes is done according to the rules laid down by Punjabi University Patiala. But,

lateral entry for students from other colleges is done keeping into view number of seats vacant in each class as well as guidelines given by Punjabi University, Patiala. Applications from outsiders are received and these applications are considered on the basis of merit and vacant seats are filled in each course. Departmental admission committees are constituted which are headed by the convener and teachers of the respective Department.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	The college maintains transparency in its finances as all the fee, funds and dues are received from students through the college MIS, receipt is generated electronically and a copy is given to the students. The MIS of the college generates Day Register, Consolidated Register, Class Wise Register, and Bank Lists of cheques/cash received and sent to the bank at the end of day. Grants and funds are obtained electronically from various organizationsDPI (Colleges) Punjab Govt, UGC, Red Cross, Welfare Dept. The expenditure of the college is comprised payment of salaries, infrastructure development and other day to day expenses. The payment is made via banks through NEFT/ online transfers and cheques.
Student Admission and Support	Students take admission in the college by applying through university online portal. Once the student takes admission and deposit fee in college, the roll number is generated automatically through MIS and data of the student is ported in the college MIS. The database contains student's personal information, course information and subjects taken. This information is used to support students throughout the session for participation in NSS, NCC, sports and cocurriculum activities. Same data is used for migration, University Registration return of the students. The students are not required to give their details again any time in the session.
Examination	Students appear in two types of examination in the collegeHouse Examinations (MST) conducted by college twice in each semester and the final

	examinations conducted by the University once in each semester. For university exam data is sent to the university on the University Exam portal. The data is ported from the college MIS to the university portal electronically for the semester examination and after verification the university generates the roll numbers of the students. For house examinations student and subject information is obtained through MIS, then date sheets are planned and examination process is executed.
Planning and Development	For planning the college requires data to analyse the admission trends in previous years. Two trends are required first, the peak time of admission second, the most proffered courses by students. Analysis of this data helps the college administration to plan the intake in courses/ apply for the new courses to the university. This data also help in Planning the distribution of the students uniformly for various administrative activities smoothly.
Administration	Administrative offices of the college include general office, Principle office, Accounts office and Registrar office. By inhouse developed egovernance system all these offices coordinate and frame policies regarding admission process, recruitment, planning executing academic coacademic calendar. The data required for all these tasks is obtained from college MIS.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

| 2017 | Faculty Development Program | | 13/07/2017 | 15/07/2017 | 112 | 0 |
| 2018 | Subject Centred Faculty Development Program | | 20/01/2018 | 20/01/2018 | 108 | 0 |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Program	112	13/07/2017	15/07/2017	3
Faculty Development Program	108	20/01/2018	20/01/2018	1
Summer School Course	2	22/06/2017	12/07/2017	21
Refresher Course	1	01/12/2017	21/12/2017	21
Orientation Course	1	25/05/2017	21/06/2017	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	9	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
ESI, Maternity Leave	ESI, Maternity Leave	Fee waivers, Flexible fee instalments, Prizes Financial incentives to achievers, Book bank, SC/ST/ Minority scholarships, Diet money for sports wing students/NSS volunteers/NCC cadets

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

A well established system is in place for recording every receipt and payment as per the rules and regulations framed by the Punjabi University and Punjab Government. Every receipt is authorized by the Principal and checked by the

Bursar. All types of payments are first of all sanctioned by the Bursar and the Principal. Once the expenditure is incurred, Accounts office verifies all the documents and is again checked by the Bursar and final payment is authorized by the Principal. At the end of the year receipt and payment account is prepared with the help of the auditor of the college and is presented to the Modi Education Society for its review and analysis. Apart from the audit done by the DPI (Colleges) and the Punjab Government Staff, internal auditors of the college verify all the books of the accounts. This transparent and efficient mechanism of handling the issues enables the management to analyse our performance as well as prepare the budget for the future plans.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Sarbat Da Bhala Cheritable Trust	530000	Scholarship for 53 meritorious needy students

No file uploaded.

6.4.3 – Total corpus fund generated

530000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Affiliating University	Yes	Academic Council
Administrative	Yes	AG, Punjab State Finance Department	Yes	Management Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

Computer Training

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Feedback mechanism is already in process. It was made more inclusive. An inhouse designed student satisfaction survey was conducted in this session. 2. Networking with the reputed institutions already in process viz. College already tieup with Institute of Cost Accountants of India , Punjab Pollution Control Board and Brill Infosys for academic/ professional training of the students. A MoU was signed with ZED START in this session. 3. To Improve the solid waste treatment a larger composite pit has been developed and a rain water harvesting system has been installed in the campus.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes

c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Faculty Development Programme	13/07/2017	13/07/2017	15/07/2017	112
2018	Subject Centred Faculty Development Programme	20/01/2018	20/01/2018	20/01/2018	108
2018	National Conference on Recent Advances in Chemical, Biological and Environmental Sciences	09/01/2018	09/01/2018	10/01/2018	307

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Dhian Di Lohri	13/01/2018	13/01/2018	248	187
Creations-2018	24/12/2018	24/12/2018	62	1

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Water recharge unit: The College has installed water recharge unit to recharge the roof top and ground rain water of a part, approximately 35, of the campus area. Plantation in the college campus: Department of life sciences and NSS volunteers of the college carried out a plantation drive on 3 August 2017 in which they planted 37 saplings. International day for the preservation of Ozone Layer: Faculty of Biological Science of the college in collaboration with the Forest Extension Division, Patiala organized expert lectures on the occasion of International Day for the Preservation of Ozone layer on 16 September, 2017

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	25
Provision for lift	No	0
Ramp/Rails	Yes	9

Braille Software/facilities	No	0
Rest Rooms	Yes	7
Scribes for examination	Yes	1
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	12/08/2017	1	Anti Begging Campaign (Har Hath Kalam (NGO))	Child Begging	305
2018	1	1	23/02/2018	1	Anti Begging Campaign	Child Begging	3

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National Unity Day	31/10/2017	31/10/2017	205
National Science Day	28/02/2018	28/02/2018	35
United Nations Day	24/09/2017	24/09/2017	188
Seminar on PublicPolice Cohesion	21/11/2017	21/11/2017	687

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Water recharge unit: The College has installed water recharge unit to recharge the roof top and ground rain water of a part, approximately 35, of the campus area. 2. Plantation in the college campus: Department of life sciences and NSS volunteers of the college carried out a plantation drive on 3 August 2017 in which they planted 37 saplings. 3. Manure manufacturing from waste/dry leafs: A decomposing pit measuring 1.5x3x1 meter has been constructed to decompose the wet waste of the college campus. 4. Poly house for plants: In our college we have poly house which is flat dome shaped structure made up of

polythene. Temperature, humidity and ventilation of air are controlled by various equipments like sprinklers. It is used to grow various seasonal vegetables like onion, radish, tomato, capsicum, cauliflower, and spinach etc. Hardening of the tissue culture plants is the regular feature of the poly house. 5. Green House: College has a Green house, which is a framed structure covered with translucent material large enough to maintain and stock plants like palms, dracaena, and seasonal flowers. Grafted plantlets and micropropagated seedlings are kept in green house before transplanted in main botanical garden. Since the site of green house is free of water logging, so chances of soil microbes are very remote and there is no need of any spray of pesticides and chemicals etc. Regular watering of plants and monitoring of pathogens is done.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1: Finishing School Programme Best Practice 2: Remedial Booster classes

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.modicollege.com/wp-content/uploads/2019/09/Best-Practices-Modi-College-Patiala.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institute as per its vision of providing quality education at affordable price is committed to excellence in academics. It is reflected in the university results of the college, which shows 62 University merit positions including 3 Gold medals 8 University toppers, 5 university 2nd positions, 7 University 3rd positions in various courses. These results can be attributed to the efforts carried out by remedial classes for under achievers, booster classes for potential achievers and finishing school programme for outgoing classes. The special arrangement of workshops, handson training, industrial training and extension lectures contribute towards the learning of students. Annual organisation of National Level Conference on Recent Advances in Chemical and Environmental Science (RACES), Technoquest A congregation of Technical Minds, Interinstitutional Science fair provides platform to students and faculty to update their learning faculty and inculcate new concepts and ideas. For harmonious development we provide opportunities for the students to show case their skills in sports and cocurricular activities as well. Our college won overall University Trophies Maharaja Yadvindra Trophy – General Sports Championship (Men) 201617 and Rajkumari Amrit Kaur Trophy – General Sports Championship (Women) 201617.The college has been awarded best contributor to Maulan Abul Kalam Trophy won by the Punjabi University, Patiala. The college has been allotted sports wings in 34 disciplines. 10 college sports persons participated at International competitions in various disciplines and won 5 silver medals and 1 bronze medal. 52 spots person participated at All India Inter University/National level competitions and won 76 Gold, 36 Silver and 46 Bronze medals. In Punjabi University InterCollege competitions 19 men and 13 women teams won championships and 8 men and 5 women teams were declared First runnerup and 4 men and 2 women teams second runnerup. It is also worth placing on record that 3 teams and 5 individual items won prizes in Punjabi University Zonal Youth Festival. Gidda Team, Clay modelling and mimicry won prizes at Interzonal Youth Festival. All these achievements contributed towards the distinctiveness of the college that has been recognised in daily The Tribune

(April 13, 2018) by placing the college in top institutions in Commerce stream in 'Guide to Best Colleges'.
https://www.modicollege.com/thetribuneguidetobestcolleges/

Provide the weblink of the institution
https://www.modicollege.com/wp-content/uploads/2019/02/College-Annual-Report-2017-18.pdf

8.Future Plans of Actions for Next Academic Year

• To initiate discussion on the recommendations made through brain storming and orient the Departments of the college towards quality enhancement. • To construct an additional floor of building having 8 class rooms and an Auditorium. • To harvest the rainwater of the remaining campus area. • To invite experts from other institutions of excellence for their inputs in college's initiatives. • To enhance collaborative research with National/International academic institutions/ industries. • To promote the faculty member for submission of proposals for research grants. • To inculcate the environment for more use of ICT in classrooms. • Introduction of MOOC modules: Explore the possibilities for MOOC modules, formalize the process and encourage the faculty for MOOC modules. • To upgrade computer labs and setting up a lecture recording studio. • To promote the interdisciplinary research programmes for teachers and students through research cell. • To update a mechanism for the exhaustive feedback from all stakeholders. • To link and strengthen the data entry software (admissions, library, accounts and results) to form complete MIS. • To identify a target group through Placement Cell and increase in soft skills training for employment under finishing school program. • To submit the annual (201819) quality assurance report (AQAR) to NAAC